



Dear Sir/Madam,

I hereby give notice that an Ordinary Meeting of the GRAVENHURST PARISH COUNCIL will be held at Gravenhurst Village Hall, on Thursday, 17th September 2026, commencing at 7:45pm.

All members of the Council are hereby summoned to participate for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 12th day of September 2026

Ms. A Marabese - Clerk to Gravenhurst Parish Council

Distribution: All Councillors, Ward Councillor, Village Notice Board and Parish Council Website

MEETING AGENDA

No.	Description	Time
8456.	Apologies for absence	7:45pm
8457.	Chairman's announcements to include but not limited to: a. Notice regarding openness and transparency of meeting. b. To resolve to extend the meeting finish time beyond 2 hours. c. Other information.	7:48pm
8458.	Members interests. a. To receive declarations of interest from councillors on items on the agenda. b. To receive written requests for dispensations for disclosable pecuniary interests (if any). c. To grant any requests for dispensation as appropriate.	7:52pm

Note: If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.

PUBLIC SESSION

8459.	The Chair will suspend Standing Orders for a period of up to 15 minutes to receive community reports from: a. Ward Councillor Stephenson, b. Village organisations, and then c. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with.	7:55pm
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Note: Individual contributions should last a maximum of 3 minutes. Members of the public should address their representations through the Chair of the meeting and should indicate a request to speak by raising their hand or forwarding questions to the Clerk prior to the meeting.

MINUTES

8460.	Adoption of minutes of the Meeting of Gravenhurst Parish Council held on Thursday 23 rd July 2026.	8:10pm
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PROCEDURES, CONSULTATIONS, INVITATIONS AND LEGAL

8461. Update on digital and data compliance actions. 8:13pm

PLANNING AND HOUSING

8462. Planning applications to consider 8:16pm
a. None
8463. Update on Planning applications responded to under delegated powers. 8:16pm
a. CB/26/02218/FULL - 2 Spring Hill, MK45 4SY - Erection of a single storey rear extension, with solar panels. No comment.
b. CB/26/01932/FULL - Land to the West of Barton Road - Demolition of existing structures and construction of five dwellings for the over 55's (Use Class C3) and new access. Objection.

Note: For planning applications submitted between meetings and for whom an extension to the comment's deadline date cannot be agreed, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

ENVIRONMENT AND LEISURE

8464. Recreation Ground - To receive update on all matters concerning the Recreation Ground and consider any actions. 8:20pm
a. Update on Recreation Ground improvement project and any actions required to include:
i. Signage.
ii. Potential grant funding for trim trail.
b. Update on land registry RX1 Form submission and actions required.
c. To review GPC Recreation Ground Inspection Reports and schedule for those inspecting.
d. Update on CPRE Celebratory Oak Tree replacement after damage.
e. Update on works to trees and hedges including revised cost and dates for works.
f. Bin installation, rental and collection.
g. All other items.
8465. Allotments – To receive update on allotments and consider any actions. 8:50pm
8466. Update on Defib / CPRE training. 8:55pm
8467. To consider Christmas Tree Light Switch on Event 8:58pm

HIGHWAYS AND LIGHTING

8468. To receive update on Highways matters and consider any actions including: 9:10pm
a. Application for alterations to the Definitive Map so that footpath across St Giles and behind 53 & 53A High Street is added to FP4.
b. Fix My Street updates
c. VAS Installations.
d. All other items.

CEMETERY & ST MARY'S CHURCHYARD

8469. General update 9:20pm



FINANCE MATTERS

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| 8470. | To approve purchase order requests. | 9:25pm |
| | a. Poppy wreath on behalf of GPC. | |
| | b. Defib replacement pads. Reps due 28 th October 2026. | |
| | c. Christmas Tree Light Switch on Event costs. | |
| 8471. | To receive confirmation of NJC pay scales applicable from April 2026. | 9:30pm |
| 8472. | To receive External Auditor Report and Certificate regarding 2025-2026 accounts. | 9:33pm |
| 8473. | To approve bank reconciliations to 31 st August 2026. | 9:36pm |
| 8474. | To approve payments to be made and those to be made in between meetings. | 9:40pm |

MEETING CLOSE

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| 8475. | Close of meeting. | 9.45pm |
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*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

NEXT PARISH COUNCIL MEETINGS - The next two proposed Parish Council meetings will be ordinary meetings on 17th September 2026 and 15th October 2026. The cut-off time for the receipt of papers for the September meeting agenda is 5 p.m. on Thursday 3rd September 2026.